



The Chapel of the Cross - 304 East Franklin St. Chapel Hill, NC 27514 919-929-2193

DI-2005 Directory of Parish Ministries

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MissionStatement

The Chapel of the Cross, historically linked to the University of North Carolina and the Town of Chapel Hill, bears faithful witness to the presence of the living God on the campus, in the community, in the Episcopal Diocese of North Carolina, and throughout all the world.

We are called to

- * worship the Lord in the beauty of holiness,
- * learn and teach the Christian faith,
- * love one another,
- * strive for justice and peace among all people,
- * care for those in need,
- * share our many blessings

and to do all with truly thankful hearts in the name of Jesus.

From the Rector

Dear Friends,

The purpose of this *Directory of Parish Ministries* is twofold. The first is as a resource for newcomers. These pages present a comprehensive listing of all the various ministries and programs at the Chapel of the Cross, organized according to the different facets of our parish mission statement and alphabetized within those categories. By offering a brief description and contact information for each, we hope to make it easier for those of you just joining our parish to become a part of its ministries. We welcome your participation! The pictures and job descriptions of the staff will also be helpful in making connections and finding a place here.

The second purpose of this directory is to give all parishioners a sense of the scope and breadth of the parish's ministry and to facilitate involvement and cooperative ministry by everyone. The information here can help all of us to become involved and to integrate many particular efforts into one communal service of God and neighbor.

Thanks to all of you who staff these various groups and programs, and thanks be to God for your commitment and gifts which help all of us to love and serve the Lord.

Faithfully,

-Stephen Elkins-Williams

Worship the Lord in the beauty of holiness

Acolytes- Baptized students from eighth grade through college who assist the clergy during worship services, representing and leading the congregation [Ray Dooley, rdooley@mail.unc.edu; Tony Hawkins, tony@tonyhawkinsre.com; Robert Wright rwright@alumni.duke.edu]

Altar Guild St. Hilda's Altar Guild, whose members prepare the altar for all worship services, including weddings and funerals [Helen Corry, pwccorry@aol.com]

Awakening Heart A contemplative prayer group that meets 9:00-10:30 a.m. on the second Saturday of each month and is open to anyone who engages in a regular practice of contemplative prayer [Jane Dyer, jdyer@townofchapelhill.org, Tim West, tim.west@juno.com]

Carol Woods Service A service of Holy Communion held twice monthly at Carol Woods Retirement Community on the second and fourth Sundays of each month [Rebecca Warren]

Carolina Meadows Service A service of Holy Communion held at 10:00 a.m. on the first Sunday of each month in the Assembly Room at Carolina Meadows Retirement Community [Bill and Laura Benedict, willben80@earthlink.net; Mariechen Smith, msmith2063@nc.rr.com]

Greeters A group of parishioners who welcome worshippers at Sunday services and provide assistance for newcomers following the services [Lou Hightower, lhightower@nc.rr.com]

Lay Eucharistic Ministers Lay people, appointed by the rector, trained to administer Holy Communion at Sunday and special services and to take the Sacrament to the homebound [Martha Hart, M.andL.hart@earthlink.net]

Lay Readers Baptized lay persons, eighth grade and older, who serve as lectors and intercessors on Sundays and at other major services; those licensed by the Bishop of North Carolina officiate at daily services of Evening Prayer Additional readers are needed for Evening Prayer [Mark Pandick, pandick@us.ibm.com]

Liturgical Advisory Committee - A committee that serves in an advisory capacity to the rector on matters of liturgy [Stephen Elkins-Williams, sew@thechapelofthecross.org]

Music

Compline Choir A *schola cantorum* that sings Gregorian chant at the 9:30 p.m. Sunday service of Compline during academic term; rehearsals are immediately prior to each service [Van Quinn, vquinn@thechapelofthecross.org]

Junior Choir Children in the third grade and above who sing at the 9:00 a.m. Sunday service during the academic year and on special occasions; rehearsals are on Wednesdays at 3:45 p.m.; older girls and boys will rehearse at alternate times as announced [Van Quinn, vquinn@thechapelofthecross.org]

Parish Choir an open choir that sings at the 5:15 p.m. Sunday service as well as at occasional Evensong or Solemn High Eucharist on Feast Days; rehearsals are on Mondays at 7:00 p.m. [Van Quinn, vquinn@thechapelofthecross.org]

Senior Choir An auditioned choir that sings at the 11:15 a.m. Sunday service throughout the year, at numerous other services on feasts and other holy days, and at occasional concerts [Van Quinn, vquinn@thechapelofthecross.org]

Training Choir (Cantus Choir) Children in first and second grades who sing service music on Sunday

mornings and rehearse on Wednesday afternoons in preparation for the Junior Choir [Linda Everhart, leverhart@hotmail.com]

Volunteer Organists Parishioners who play the organ during the 5:15 p.m. Sunday services throughout the year and the 8:00 a.m. service during the summer [Clare Baum, clare@baumdiamonds.com]

Prayer Chain A group of parishioners who pray regularly for those who are in need of healing, or who have special concerns or thanksgivings; confidential prayer requests may be sent directly to Vicky Jamieson-Drake, vjd@thechapelofthecross.org [Sara Hill, shh01@msn.com, Mary Jane Hunt, dhunt@unc.edu]

Special Worship with People with Developmental Disabilities A worship service on the third Monday of each month designed especially for persons with developmental disabilities [Bill Joyner, marybrenda@earthlink.net]

Ushers Adults and older children who work during services to assist worshippers by locating seats, distributing bulletins, collecting and presenting offering, and directing those who wish to receive communion [Dave Scocca, dave@scocca.org; Henry Thomas and Linda King-Thomas, thomas.henry@epa.gov, lkingthomas@aol.com]

Learn and teach the Christian faith

Adult Education Committee A group of lay people charged with planning educational opportunities for adults; these typically include presentations and discussions on various topics relating to the Christian faith, frequently in a series, on most Sunday mornings and other designated times [Nancy Tunnessen, ntunnessen@nc.rr.com]

Adult Inquirers' Class A series of weekly classes taught by the rector and staff on the Episcopal approach to the basics of Christianity, required of adults seeking confirmation [Stephen Elkins-Williams, sew@thechapelofthecross.org]

Book Table A selection of books and gifts related to Christian life for sale after the 9:00 and 11:15 a.m. services during Advent and Lent; proceeds benefit the parish library [Marcy Clair, mclair@mebtel.net]

Children and Family Ministry Committee a laity group charged with planning educational and service opportunities for children and their families, including Church School organization [Gretchen Jordan, gjordan@thechapelofthecross.org]

Children's Chapel - A Sunday morning service in the chapel that provides the first liturgical experience for children two years of age through kindergarten and includes music, stories, prayer, and teaching familiar responses that children will hear in church [Gretchen Jordan, gjordan@thechapelofthecross.org]

Church School Classes for two-year-olds through high-school age taught by teams of adult parishioners from 10:20 to 11:05 a.m. each Sunday during the school year [Molly Dempsey, mollymolly@bellsouth.net]

Education For Ministry (EFM) A four-year course of study using the core curriculum from the School of Theology at the University of the South whose goal is increasing skill in theological reflection to increase ability to relate Christian life and everyday experiences [Tammy Lee, tlee@thechapelofthecross.org]

God and Me Program A four session course designed for second and third graders, held in the afternoons during the spring [Frank McBride, StratAdvan@aol.com]

Little Parishioners A new program this year designed for preschool aged children and their families to engage in hands-on outreach as an early introduction to and experience with the importance of service

[Sarah Shapard, rssharpard@cs.com]

Mary Harris Bible Study A self-led study group that meets each Tuesday at 8:30 a.m. during the academic year in the parish library and is open to all [Mary Schoenfeld, CHSinginghills@hotmail.com]

Newcomer Orientation A series of sessions, led by the rector and other clergy, for all who consider themselves newcomers and wish to learn more about the ministry of the Chapel of the Cross [Stephen Elkins-Williams, sew@thechapelofthecross.org]

Parish Library A variety of reading materials for children and adults, primarily with a religious focus, available to be checked out on an honor system [K.T. Vaughan ktlvaughan@yahoo.com]

Reading with a View to Spirituality An adult fellowship group that meets twice a year, in Lent and in preparation for Advent, for discussion of a selected book [Raquel Goldberg]

Short Story Reading Group - Contemporary short stories may not be the most predictable place to listen for God, but this reading group finds it very rewarding as we investigate how life and faith merge in surprising ways [Nancy Tunnessen, ntunnessen@nc.rr.com]

Spiritual Life Committee A vestry committee charged with supporting the growth and nurture of our relationship with God by offering retreats, programs, prayer groups, pilgrimages, and other resources [Vicky Jamieson-Drake, vjd@thechapelofthecross.org]

Vacation Church School A week-long morning program in the summer for children pre-school to fifth grade [Gretchen Jordan, gjordan@thechapelofthecross.org]

Worship Education A program for first and second graders to aid in the transition from children's chapel to corporate worship, offered once or twice a month during the 9:00 a.m. service [Gretchen Jordan, gjordan@thechapelofthecross.org]

Youth Inquirers' Program A spiritual formation program open to all senior high students and focusing on the practices that constitute the Christian life and faith with particular attention given to the practices of prayer, service, sacred reading, stewardship, worship, vocation, and life in community; classes are held during church school hour on Sunday mornings [David Frazelle, dfrazelle@thechapelofthecross.org]

Youth Saints Youth in third grade and older who are trained and assist adult leaders with children's chapel [Gretchen Jordan, gjordan@thechapelofthecross.org]

Love one another

Cross Ties Graduate students and young working adults, aged 21-39, single and married, who meet for fellowship, dinners, events, service, Christian formation, and worship [David Frazelle, dfrazelle@thechapelofthecross.org]

Elder Ministry A developing ministry with and for the elders of the parish offering opportunities for education, service, fellowship, and to extend care [Vicky Jamieson-Drake, vjd@thechapelofthecross.org]

Episcopal Campus Ministry University recognized organization for Episcopal and other interested students at UNC-Chapel Hill that meets each Tuesday for fellowship, worship, and dinner; retreats, service projects, and social activities are offered throughout the academic year [www.unc.edu/ecm, Tammy Lee, tlee@thechapelofthecross.org]

Episcopal Youth Community (EYC)

Junior High Group A group of young people from sixth through eighth grade who meet, socialize, play, participate in community service, worship, and explore social and personal issues in an atmosphere of Christian fellowship and support [Caroline and Jeff Williams, caroline01@nc.rr.com, jefferson_williams@med.unc.edu]

Senior High Group A group of young people from ninth through twelfth grade who meet, socialize, play, participate in community service, and explore social and personal issues in an atmosphere of Christian fellowship and support [Caroline and Jeff Williams, caroline01@nc.rr.com, jefferson_williams@med.unc.edu]

Foyer Dinner Groups Groups of eight to ten people who meet monthly in each others' homes for a simple dinner and fellowship; groups are reorganized annually during the fall [Jane Steenstra, jjstee@earthlink.com; Amelia Carew, acarew@nc.rr.com]

Good Samaritan Guild Parishioners who help others cope with short-term situations by assisting with defined tasks such as running errands, delivering casseroles, and transportation for health care appointments and church services [Peggy Pratt, pegpratt@nc.rr.com]

Guild of the Christ Child A group of parishioners who welcome newborns to the parish and assist their parents [Kesslyn Tench, kesslyn@tench.com]

Hospitality Ministry A group that coordinates the various ways we welcome newcomers to the parish by greeting, welcoming, and registering them on Sundays; assisting with newcomer orientation sessions; delivering bread; and arranging events to bring together newcomers and long-time parishioners [Barbara Day, bday1@email.unc.edu; Mary Schoenfeld, CHSinginghills@hotmail.com]

Loaves and Fishes Parishioners who serve Sunday morning coffee and coordinate parish-sponsored receptions and dinners [Liska Lackey, llackey@unch.unc.edu]

Men's Breakfast Group An informal group of parish men who gather for breakfast monthly to enjoy each others' company in an atmosphere of Christian fellowship [Vince Collura, VCollura@mindspring.com]

Parish Visitors Lay people who regularly call on homebound parishioners and those in nursing homes to maintain the link between their lives and the Church [Charlie Browning]

Sunday Morning Nursery Care for infants through kindergarten offered during the 9:00 and 11:15 a.m. services during the school year and during the 10:00 a.m. service during the summer [Joy Gattis, joygattis@yahoo.com]

Support Team Ministry (formerly Care Team Ministry) A ministry incorporating trained teams of people (parishioners, friends, neighbors) to extend spiritual and emotional support and practical assistance to persons in need of long-term care, using the model developed by the Support Team Network in the University of Alabama at Birmingham, www.careteam.org, and supported locally by Project Compassion [Vicky Jamieson-Drake, vjd@thechapelofthecross.org]

Strive for justice and peace among all people

Cross of Nails A joint program with St. Paul AME devoted to strengthening the sister parish relationship of the Chapel of the Cross and St. Paul AME through shared worship, prayer, education and service in the ministry of reconciliation; our local Cross of Nails center is allied with the Cross of Nails-USA [Steve Lackey, lackeyrs@bellsouth.net; www.ccn-usa.org]

Johnson Intern Program (JIP) A ten-month AmeriCorps-affiliated internship opportunity for college graduates between the ages of 21 and 29; JIP provides avenues to work toward social justice, vocational

discernment, leadership training, spiritual development, and community living [Susan Gladin, sgladin@thechapelofthecross.org, www.Johnsoninternship.org]

Prison Ministry Parishioners who visit and support prisoners at the Orange County unit in Hillsborough in order to minister to their needs while they are in prison and after release [Fran Finney, franfiney@mindspring.com,]

Sister Parish The covenant between St. Paul African Methodist Episcopal Church and the Chapel of the Cross, who have entered into an on-going sister parish relationship for the purpose of shared Christian life and common interest in spiritual growth, shared mission with each other, and prophetic witness to God in the world [Susan Mann, wisemann@earthlink.net]

Social Ministry Committee A vestry committee charged with focusing the outreach of social ministries of the parish by supporting individual ministries, promoting relevant educational opportunities, reviewing funding requests, and making recommendations for discretionary expenditures by the vestry [Peggy Pratt, pegpratt@nc.rr.com]

Care for those in need

ABC Sale The Attic, Basement, Closet Sale held annually to provide goods at low cost and to raise money for various outreach ministries [Ann Craver, anniewc@compuserve.com, Mary Kent Hill, mhill7@nc.rr.com]

AIDS Care Team A group of parishioners and an extended team of students under the auspices of the Alliance for AIDS Services Carolina (www.aas-c.org) who are trained to minister to those with HIV/AIDS through a variety of activities, including faith-based individual care teams, group home support, meal preparation, educational and prevention services, and special event support [Mark Pandick, pandick@us.ibm.com]

Crop Walk A nationwide event, held one Sunday each April, that emphasizes the Christian role in feeding the world's hungry [Bill Joyner, marybrenda@earthlink.net]

Habitat for Humanity An international program in which our parish partners with UNC student groups and our sister parish to build safe, affordable housing for God's people in need [Peter DeSaix, pdesaix@email.unc.edu]

Inter-Faith Council A volunteer agency that provides a food pantry and meals; emergency shelter for homeless men; emergency and transitional housing for women and children; and assistance with utilities, housing, employment, and transportation for those at risk of becoming homeless [Ann Henley, annhenley@msn.com]

Preschool at the Chapel of the Cross A separately incorporated preschool operating weekdays from 8:15 a.m. to 12:15 p.m. that provides children from age two to five a loving, stimulating setting in which to learn about themselves, others, and their world [Perri Kersh, perri@neat-freak.com, Laura Gelblum, director, preschool@thechapelofthecross.org]

Thompson Children's Home A group of parishioners who organize the parish's contributions of clothing and gifts for the children of the Thompson Children's Home in Charlotte [Lorraine McBride, Lbmcbride@aol.com; Susan Thomason, ssusan.thomason@quintiles.com]

Youth Summer Mission Trip An annual week-long mission trip providing service, fellowship, and learning to participants whose activities include painting houses, installing plumbing, and providing social support for residents in the area being served; past destinations have included Chicago, Vancouver, South Dakota, and Mexico [David Frazelle, dfrazelle@thechapelofthecross.org]

Share our many blessings

Administrative Volunteers A volunteer guild that assists in the day-to-day running of the parish office by answering the telephones, greeting guests, and providing general office assistance, labeling parish mailings, and serving as tellers [Barbara Hastings, bhastings@thechapelofthecross.org]

Buildings and Grounds Committee A vestry committee that recommends policies for the use of our buildings and grounds, develops long-range plans for the maintenance and improvement of the physical plant, assists the finance committee in developing a five-year capital budget, and recruits and oversees volunteers for the care of the buildings and grounds. [George Evans, evansgi@aol.com]

Chapel Committee - A committee appointed by the vestry charged with coordinating modifications to the chapel to ensure the architectural integrity and historic character of this sacred space [George Evans, evansgi@aol.com]

Chapel Organ Committee A vestry appointed committee whose work is to oversee details for the chapel's new Dobson pipe organ arriving in the spring of 2006 and to insure its timely installation working with the Chapel Committee [Clare Baum, clare@baumdiamonds.com]

Communications The parish's focus on telling the story of its ministry, both within the parish and to the community at large; volunteers serve as writers, photographers, editors, proof-readers, web page designers and work with all aspects of parish communications [Vivian Harris Varner, vvarner@thechapelofthecross.org]

Environmental Stewardship Committee a committee mandated by Annual Convention that fosters a greater understanding of the theological basis for environmental stewardship, provides education regarding both the environmental challenges facing our planet, and promotes actions that reflect responsible environmental stewardship of God's creation, our planet Earth. [Linda Rimer, lbrimer@bellsouth.net]

Finance Committee A vestry committee that advises the vestry on budget and financial administration through the work of its three subcommittees: budget (develops annual budget recommendations to the vestry), audit (recommends an independent auditor to the vestry, receives and evaluates the audit report, and monitors internal control procedures), and investment (advises the treasurer on investments of idle cash, manages endowment, recommends policies for expenditure of endowment income, and receives and evaluates reports of the Diocesan Investment Committee). [Jack Scarboro, jackscar@bellsouth.net]

Parish Discernment Committee A vestry committee with knowledge and experience regarding theological education that offers advice and information to the rector concerning those seeking ordination [David Jamieson-Drake, David.Jamieson.Drake@duke.edu]

Personnel Committee A vestry committee that provides support and advice for the rector, vestry, and staff regarding personnel policy, administration of personnel procedures, salary recommendations, and annual reviews of staff members [Chris Bowes, cbowes@rocketmail.com]

Scout Troops

Boy Scout Troop 9 The parish-sponsored scout troop that provides opportunity for year-round camping, personal development, and community service [Dave Filpus, dave_filpus@tmug.org; Dave Scocca, dave@scocca.org; Tom Hock, thock@bellsouth.net; www.t9ch.org]

Girl Scout Troops 622 & 47 The parish sponsored troops that provide opportunities for girls to make new friends, share ideas, and serve in leadership roles, with an orientation toward community service and respect for the outdoors [Sylvia Butler, sylvias47@aol.com]

Stewardship Formation Committee A vestry committee that plans and oversees stewardship events and a program of stewardship education, and coordinates the work of its three subcommittees: annual giving (plans and oversees the annual giving campaign); capital giving (develops long-range plans for capital campaigns and exercises oversight of such campaigns); and special giving (develops and disseminates information on planned and designated giving) [Steve Lackey, junior warden, lackeyrs@bellsouth.net]

Vestry The parish's lay governing body that consists of 12 people elected by the parish and that meets regularly on the third Thursday of each month; the two wardens act as executive officers and spokespersons for the vestry and should be contacted in case of emergency if clergy cannot be reached [Jim Crow, senior warden, jwcrow@earthlink.net; Steve Lackey, junior warden, lackeyrs@bellsouth.net]