

To Obtain a User Name and Password:

1. [Click here to go to COTC Connect.](#)

2. You will now see the screen below. As a first-time user, you must **click where it says, "Need a login? Click here"**

Engage, Renew, Transform. **Together.**

THE CHAPEL OF THE CROSS

Welcome to Chapel of the Cross Sign In

Sign In

E-mail Address or User Name:
|

Password:
|

Remember my Username **Sign In**

Forgot your [password](#) or [user name](#) ?

Need a login? [Click here](#)

Go Mobile

ACS Technologies [Privacy Policy](#) | [Terms of Use](#) | [Compatible Browsers](#)

3. You will now see this screen:

Engage, Renew, Transform. **Together.**

THE CHAPEL OF THE CROSS

Welcome to Chapel of the Cross Sign In

Account Sign Up

Don't have a user name and password? Enter your information and click **Find Me**. An e-mail containing your login information will be sent to you shortly.

E-mail Address
|

First Name Last Name Suffix
| | |

Find Me

Already have a login? [Click here](#)

ACS Technologies [Privacy Policy](#) | [Terms of Use](#) | [Compatible Browsers](#)

4. Enter your email address, first and last name. **Click "Find Me."**

5. The information you provided **MUST match** the church database. If the system cannot locate your record, please call the church office (919-929-2193) or email the Site Administrators as directed on the screen.

6. After the system locates you, you will **receive an email** containing your username and password for logging in to **COTC Connect**. Your user name is your first and last name with no spaces. User names are not case sensitive. The email

contains a link to **COTC Connect**. Follow that link and enter your username and password in the fields provided. *HINT: It is helpful to copy and paste the password into the sign-in site.*

7. After logging in, you will be **prompted to change your password**. Once you have entered a new password, you will arrive at your personal profile page. Passwords need to be at least eight characters and include both number and letters. **Store your username and new password so you can access them later!**

Forgot your username or password? Just click the links below the sign-in page

When in doubt, give us a shout! We're happy to help. 919-929-2193 or ecole@thechapelofthecross.org