

**THE NEXT MEETING OF THE VESTRY
OF THE CHAPEL OF THE CROSS
WILL BE ON THURSDAY, FEBRUARY 20, 2020
IN THE OVERLOOK ROOM
AT THE CHAPEL OF THE CROSS
with the business session to begin at 6:00 p.m.**

**Draft Minutes of the Vestry of the Chapel of the Cross
16 January 2020**

The January meeting of the Vestry of the Chapel of the Cross was held in the Overlook Room on Thursday, January 16, 2020. Present were Dick Taylor (Sr. Warden), Nancy McGuffin (Jr. Warden), Charlie McClaskey, Stephanie Perun, Leigh Ann Dasher, Molly Dempsey, Allison Worthy, Carol Marshall, Emily Moseley, Alan Rimer, and Lee Wollman. Also present were Elizabeth Marie Melchionna (Rector), Noah VanNiel (Associate Rector), and Nancy Kelly (Clerk).

The Rector presided, and the meeting was called to order at 6:00 p.m.

Lectio Divina

The Gospel reading appointed for the coming Sunday was John 1: 29-42. The Bible study concluded with the Lord's Prayer.

Consent Agenda

The following items were placed on the Consent Agenda (attached):

- Approval of Minutes from the December meeting of the Vestry
- Acceptance of Rector's Report (attached)
- Acceptance of Associate Rector's Report (attached)
- Acceptance of Associate Rector's University Ministry Report (attached)
- Acceptance of Finance Committee Report for December (attached)
- Acceptance of Final 2020 Budget (attached)
- Acceptance of Clergy Housing Allowance Requests (attached)
- Acceptance of Preschool Committee Report (attached)
- Acceptance of Statement on Camera Test (attached)
- Acceptance of Parish Discernment Committee Report (attached)
- Acceptance of Parish Life and Worship Report (attached)
- Acceptance of Christian Formation Report (attached)
- Acceptance of Youth and Family Minister's Report (attached)
- Acceptance of Parish Administrator/2020 Annual Campaign Report
(attached)
- Acceptance of Capital Campaign Report (attached)

It was moved by Ms. Moseley, seconded by Mrs. McGuffin, and passed unanimously, that the Vestry approve the Consent Agenda.

Rector's Report

The report of the Rector is attached.

The Rector began by thanking the outgoing Vestry members - Ms. Olsen, Mrs. McGuffin, Mr. McClaskey, and Mrs. Perun. She said that, on behalf of the entire parish, she is incredibly grateful for their leadership.

The Rector announced that the annual Parochial Report, which is due to the diocese on March 1, will be presented to the Vestry for approval at the February meeting. There is a change this year in how the report will be sent to the diocese. In previous years, there was an actual paper copy to be sent to the diocese, but beginning this year, the report will be submitted electronically.

Referring to a previously announced bequest from Archie Copeland, Ms. Melchionna asked for a motion of gratitude to accept the bequest.

It was moved by Mr. Taylor, seconded by Mrs. Wollman, and passed unanimously, that the Vestry accept with gratitude the bequest from the estate of Archie Copeland, in the amount of \$32, 178.78.

Capital Campaign

Ms. Perun updated the Vestry on the status of the Capital Campaign. To date, there are pledges totaling \$2,140,000.

At the recent multi-generational information event, Joe Causby did a wonderful job of explaining the issues with the Kleuker organ, and Ford Worthy explained how the debt on the new building will be paid off within one year with pledges received.

Mr. Taylor relayed to the Vestry the explanation that the reduction from \$500,000 to \$100,000 for program initiatives will not affect the cash expenditures for program initiatives for the first five years.

A parish-wide budget and finance information forum will be held on Sunday, February 2, to present the 2020 budget to parishioners and give them the opportunity to ask questions prior to the Annual Meeting on February 9. This is a change from previous years, in which the budget presentation took place during the Annual Meeting.

An Organ Advisory Committee has been appointed by the Rector. It was re-emphasized that we won't go into debt to fund a replacement organ. Replacement of the organ will not occur until there are sufficient Capital Campaign pledges to make this possible.

Security Camera Test

Mrs. Marshall, referring to the policy statement for testing of a security camera, said that the test will be done over a period of one month. The date for beginning the test has not yet been determined.

Parish Discernment Committee

The Rector explained to the Vestry that the Parish Discernment Committee is a committee of the Vestry that works with individuals in the discernment process for ordination to the priesthood or the diaconate and then makes recommendations to the Vestry. The committee has been working for the past two years with Weston Morris.

It was moved by Mrs. Moseley, seconded by Mr. Taylor, and passed unanimously, that the Vestry endorse the recommendation of the Parish Discernment Committee that Weston Morris move ahead in the process of his ordination to the priesthood.

The Rector then passed around the official document of support for Vestry members to sign. She said that she will inform Mr. Morris of this action of the Vestry.

It was moved by Mrs. Moseley, seconded by Mrs. Dempsey, and passed unanimously, that the Vestry offer sincerest and fullest gratitude and thanks to the Parish Discernment Committee for the time and care spent with Weston Morris over the past two years.

Ms. Melchionna reminded the Vestry that Laura Benton Rezak, who was once a youth minister at COTC, is almost at the end of the process.

2020 Budget

A record dollar amount in pledges has been raised for the 2020 operating budget. There are to date 525 pledges, including 50 new pledges, for a total of \$1,604,000 in pledges.

It was noted that the Vestry in four short years has come to adopt a balanced budget in December, when in earlier years, budget adoption occurred in January or later. This is an accomplishment to be celebrated.

Family Time

The Vestry again engaged in informal discussion of parishioners who have not been seen at church services recently, with follow-up assigned as needed. Vestry members also shared the names of newcomers whom they have recently met.

Adjournment

Mr. VanNiel offered a prayer, and the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Nancy F. Kelly

Clerk of the Vestry

Attachments

- - - Consent Agenda
- - - Rector's Report
- - - Associate Rector's Report
- - - Associate Rector for University Ministry's Report
- - - Finance Committee Report

- - - Final 2020 Budget
- - - 2020 Clergy Housing Allowance Requests
- - - Preschool Board Meeting Report
- - - Security Camera Test Statement
- - - Parish Discernment Committee Report
- - - Parish Life and Worship Coordinator Report
- - - Christian Formation Report
- - - Youth and Family Minister's Report
- - - Parish Administrator and Stewardship Coordinator's Report
- - - Capital Campaign Steering Committee Report