

**THE NEXT MEETING OF THE VESTRY
OF THE CHAPEL OF THE CROSS
WILL BE ON THURSDAY, AUGUST 19, 2021
in the library classroom
with the business session to begin at 6:00 p.m.**

**Draft Minutes of the Vestry of the Chapel of the Cross
15 July 2021**

The Vestry of the Chapel of the Cross met on Thursday, July 15, 2021, in the library classroom at the church. Present were Emily Moseley (Sr. Warden), Roman Perun (Jr. Warden), Carol Marshall, Lee Wollman, Terry Eason, Meg Flournoy, and Harriet Pegram. Also present were Elizabeth Marie Melchionna (Rector), Noah Van Niel (Associate Rector), Mary Cat Young (Associate Rector for University Ministry), Philip Zoutendam (Curate), Sabrina Olsen (Chair of Finance Committee), and Nancy Kelly (Clerk). Joining the meeting via Zoom were Vestry members Alan Rimer, Terry Eason, and Amy Daubert.

The Rector presided and the meeting was called to order at 6:00 p.m.

Devotion/Prayer

Ms. Daubert led the devotion for the evening with a poem on silence.

Consent Agenda

The following items were placed on the Consent Agenda (attached):

-Approval of Minutes from the June Meeting of the Vestry

- Acceptance of Rector's Report (attached)
- Acceptance of Curate's Report (attached)
- Acceptance of Stewardship Committee Report (attached)
- Acceptance of Lilly Report (attached)
- Acceptance of Preschool Report (attached)
- Acceptance of Parish Life and Worship Report (attached)
- Acceptance of Christian Formation Report (attached)
- Acceptance of Music Ministry Report (attached)
- Acceptance of Family and Youth Ministry Report (attached)
- Acceptance of Parish Administrator's Report (attached)

It was moved by Mrs. Marshall, seconded by Mr. Eason, and passed unanimously, that the Vestry approve the Consent Agenda.

Election of Annual Convention Delegates

The 206th Annual Convention will take place in Winston-Salem on November 19-20, 2021. Each parish sends its clergy and a determined proportional number of delegates to Annual Convention. The Chapel of the Cross has the maximum number of six delegates, of which two are elected each year for a three-year term. Up to six alternates are also elected each year. Responsibilities of the delegates include attendance at two convocational meetings before the convention and then at the convention itself. The terms of Brian Coggins and Katherine Kopp have ended. Carol Marshall and Nancy McGuffin have one year remaining of their terms and Ian Dunn and Joan Pharr have two years remaining of their terms.

Before electing delegates, the Rector asked Vestry members who have served in this capacity to comment on the role of delegates. It is a sacred opportunity to pray and worship with people throughout the Diocese, as well as an opportunity to communicate on another level with others within your own parish. There is a fair amount of preparation, in the form of reading material, in advance of the convention. Every three years, there are topics dealt with at Annual Convention that are precursors to what will take place at General Convention.

Voting took place via Election Runner. Seven parishioners had put forth their names for consideration as delegates: David Dodson, Jackie Dzierlenga, Stan Dzierlenga, Michael Hickman, Mary Kent Hill, Roman Perun, and Claude Snow. Michael Hickman and Roman Perun were elected to three-year terms as delegates. Mary Kent Hill was elected first alternate, and David Dodson was elected second alternate.

Rector's Report

The Rector's report is attached.

Ms. Melchionna began by addressing the issues of space, gatherings, and worship life as we seek to move into the nave with all alacrity. Although there is a leak to be dealt with and the organ tuner needs to be scheduled, the hope is to begin services in the church on Sunday, August 8. Masks will be required, because of singing, but reservations will not be needed.

The summer schedule will continue to be a 9:00 a.m. service in the church and a 4:00 p.m. service in the chapel.

The full fall service schedule will return on Sunday, September 12, with somewhat altered times for some of the services: 7:45 a.m. in the chapel, 9:00 a.m. in the church (livestreamed), 11:15 a.m. in the church, and 4:00 p.m. in the chapel.

The Rector then turned to the planning for listening sessions in the fall. She asked for volunteers for the design process. Mr. Perun, Mrs. Marshall, Ms. Moseley, and Mrs. Wollman agreed to undertake the task of designing the process and coming up with questions for the listening sessions.

Thought was given to groupings for the listening sessions, whether they might be affinity groupings or open sessions. Mr. Perun suggested that it might be desirable to pilot the questions with a small group of parishioners, including youth.

Mrs. Marshall suggested asking parish leaders for input on the listening sessions.

Concern was expressed about how much time we need to give parishioners to return to the pews. Another concern was expressed about the possibility of encountering more polarization in the parish once parishioners have returned. The need to work on consensus was raised.

Another round of pastoral calls was suggested, as was a formal physical invitation to come back to church.

Finance Committee

The Treasurer's Report for June and the June financial reports are attached.

Ms. Olsen reported that the budget is in good shape, with revenues basically favorable relative to expenditures.

The audit is due to the diocese by September 1.

The Finance Committee has approved the use of some of the contingency funds in the Capital Budget.

By-laws Revisions

The draft of the proposed revisions to the By-laws of the Chapel of the Cross is attached.

Mrs. Moseley informed the Vestry that the proposed changes in the by-laws will need to be voted on by the parish. These changes, which provide for meetings of the parish and meetings of the Vestry to hold voting by electronic technology, are proposed to keep in alignment with Diocesan guidelines. The parish chancellor, the Sr. Warden, the former Sr.

Warden, and Brian Coggins have all reviewed the proposed draft, and it has been reviewed by the Diocese.

Ms. Moseley also said that it has been suggested that the committee explore the idea of ranked choice voting, which would streamline the Vestry election process.

Preschool Building Use Agreement

Ms. Moseley reported that a one-year agreement has been reached with the Preschool. It was noted that the Preschool runs a deficit budget. The Preschool now assumes the cleaning expenses for the space they occupy. They also pay a partial building use fee, and the parish will look further into what is a fair market rent value.

Family Time

Family Time began several years ago when Suffragan Bishop Ann Hodges-Copple asked how we follow up with parishioners who haven't been seen recently at church. To this was then added the feature of noting newcomers. More recently it became a tool for reaching out to those affected adversely by the COVID pandemic. Family Time will now take a step back as the group figures out how best to proceed.

Announcements

Mrs. Pegram announced that there will be a mini-workday on Sunday, August 1, after the 10:45 a.m. service, to dust, put Hymnals and Prayer Books back in the pews, and work in the library in preparation for the return to services in the church on August 8.

Mrs. Wollman informed the Vestry that the Welcome Guild will staff the Welcome Center desk from 10:00 a.m. until 1:00 p.m. weekdays.

Mr. Van Niel reported that the chapel will be reopening soon for daily prayer.

Mr. Zoutendam offered a prayer, and the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Nancy F. Kelly
Clerk of the Vestry

Attachments

- - - Consent Agenda
- - - Rector's Report
- - - Curate's Report
- - - Stewardship Committee Report
- - - Lilly Report
- - - Preschool Report
- - - Parish Life and Worship Report
- - - Christian Formation Report

- - - Music Ministry Report
- - - Family and Youth Ministry Report
- - - Parish Administrator's Report
- - - June Finance Committee Report
- - - June Treasurer's Report
- - - June Financials
- - - Associate Rector's Report
- - - Associate Rector for University Ministry's Report
- - - Buildings and Grounds Committee Report
- - - Faith in Action Report
- - - Communications Report