

**THE NEXT MEETING OF THE VESTRY
OF THE CHAPEL OF THE CROSS
WILL BE ON THURSDAY, OCTOBER 21, 2021
via Zoom Cloud Meeting
with the business session to begin at 6:00 p.m.**

**Draft Minutes of the Vestry of the Chapel of the Cross
16 September 2021**

The Vestry of the Chapel of the Cross met via Zoom Cloud Meeting on Thursday, September 16, 2021. Present were Emily Moseley (Sr. Warden), Carol Marshall, Alan Rimer, Lee Wollman, Annie Craver, Amy Daubert, Terry Eason, Meg Flournoy, Jess Aylor, Brian Coggins, and Harriet Pegram. Also present were Elizabeth Marie Melchionna (Rector), Noah VanNiel (Associate Rector), Mary Cat Young (Associate Rector for University Ministry), and Nancy Kelly (Clerk).

The Rector presided and the meeting was called to order at 6:00 p.m.

Devotion/Prayer

Mrs. Pegram led the devotion for the evening with a prayer.

Consent Agenda

The following items were placed on the Consent Agenda (attached):

- Approval of Minutes from the August Meeting of the Vestry
- Acceptance of Rector's Report (attached)

- Acceptance of Associate Rector's Report (attached)
- Acceptance of Associate Rector for University Ministry's Report (attached)
- Acceptance of Finance Committee Report (attached)
- Acceptance of Stewardship Committee Report (attached)
- Acceptance of Buildings and Grounds Committee Report (attached)
- Acceptance of Faith in Action Report (attached)
- Acceptance of Parish Life and Worship Report (attached)
- Acceptance of Christian Formation Report (attached)
- Acceptance of Music Ministry Report (attached)
- Acceptance of Family and Youth Ministry Report (attached)
- Acceptance of Parish Administrator's Report (attached)

It was moved by Mrs. Marshall, seconded by Ms. Aylor, and passed unanimously, that the Vestry approve the Consent Agenda.

Rector's Report

The Rector's report is attached.

Ms. Melchionna began by highlighting the many activities that the parish has supported collaboratively during the past year and a half of the pandemic, including raising funds to run the Service Learning Center during the academic year, preparing meals for school children, and now support of an Afghan family.

Ms. Flournoy gave a report on the Holy Listening session, led by Dick Taylor, that convened yesterday evening in the Cloister. She said that she was moved by stories of how the parish not only coped, but thrived, during the pandemic. She also commented on the gratitude expressed by parishioners for the clergy and their leadership.

The Rector quoted Parish Life Coordinator Ellen Cole: "Our congregation is made up of a lot of people who like to sign up late" to explain the slow progress in sign-ups for future

listening sessions, and she suggested that there may be many walk-ins to conversation groups this coming Sunday after the 10:00 a.m. service. She asked that additional Vestry members make themselves available as facilitators, note-takers, and timekeepers, if needed.

There are VPOD openings coming up that need to be filled. Mr. Eason confirmed that he has signed up for October 3, and Mrs. Marshall has signed up for October 10.

There is also a great need for ushers, and recruitment is ongoing. Meanwhile, Vestry members on duty as VPOD may need to fill in for some ushering duties.

The Rector also announced that there are new choral scholars, including two high schoolers.

The search for a new Parish Administrator and Stewardship Coordinator is in progress, following the departure of Faith Turchi.

It was moved by Mr. Rimer, seconded by Mrs. Wollman, and passed unanimously, that the Vestry express, on behalf of the parish, great gratitude to Faith Turchi for her commendable service as Parish Administrator and Stewardship Coordinator.

Ms. Melchionna shared with the Vestry an artefact that had been shared with her by Mr. Van Niel, the 1921 Chapel of the Cross yearbook. It contained some very interesting facts from a century ago. At that time, there were 97 communicants. In 1921, there were two baptisms, three confirmations, one marriage, and two burials. The annual budget for that year was \$4208.42, and the parish was considering plans for expansion. At that time, the Prayer Book did not yet exist.

Finance Committee

The Treasurer's Report for August and the August financial reports are attached.

Ms Aylor, reporting for Ms. Olsen, said that there was a budget deficit at the end of August, this in large part because of unpaid pledges. There are 91 pledges, totaling about \$173,000, that have made no payment to date. There are no concerns to highlight on the expense side. The endowments continue to grow.

The Finance Committee reports plans to spend \$376,000 in building needs this year.

A draft budget will be presented to the Vestry at the November meeting.

Stewardship

Mrs. Wollman and Ms. Daubert, Co-chairs of the Annual Campaign, reported that to date there are 36 pledges totaling about \$260,000. The immediate goal is to have 100% of Vestry, staff, and standing committee pledges in hand before the campaign is launched.

The Rector offered a blessing, and the meeting adjourned at 6:50 p.m.

Respectfully submitted,

Nancy F. Kelly
Clerk of the Vestry

Attachments

- - - Consent Agenda
- - - Rector's Report
- - - Associate Rector's Report
- - - Associate Rector for University Ministry's Report
- - - Finance Committee Report
- - - Stewardship Committee Report
- - - Buildings and Grounds Committee Report
- - - Faith in Action Report
- - - Parish Life and Worship Report
- - - Christian Formation Report
- - - Music Ministry Report
- - - Family and Youth Ministry Report
- - - Parish Administrator's Report
- - - August Treasurer's Report
- - - August Financials
- - - Lilly Grant Report
- - - Communications Report
- - - Personnel Committee Report and Facilities Manager Job Description