



THE CHAPEL OF THE CROSS

# **ANNUAL REPORT**

2019





**CHOIR**  
**123** MEMBERS PROVIDED  
**1500** HOURS IN SINGING  
104 SERVICES AND 210 REHEARSALS



**23**  
BAPTISMS

**27**  
TRANSFERS OF  
MEMBERS INTO  
THE PARISH



**CHURCH SCHOOL:**  
**178** REGISTERED STUDENTS  
**VACATION CHURCH CAMP:**  
**74** CAMPERS & **36** VOLUNTEERS







**ABC SALE:**  
OVER 400 VOLUNTEERS  
SERVED **2,303** HOURS



**4,288**  
CUPS OF COFFEE

**235**  
BOUQUETS MADE  
AND DELIVERED  
FROM ALTAR  
FLOWERS



**35**  
YOUTH ON  
SUMMER MISSION TRIPS



# ANNUAL MEETING **AGENDA**

<b>CALL TO ORDER</b>	Elizabeth Marie Melchionna, Rector
<b>APPOINTMENT OF PARLIAMENTARIAN</b>	The Rector
<b>ADOPTION OF THE MINUTES FROM THE 2019 ANNUAL MEETING</b>	The Rector
<b>VESTRY ELECTION RESULTS</b>	The Rector
<b>TREASURER'S REPORT</b>	Carrie Fraipont
<b>SENIOR WARDEN'S ADDRESS</b>	Dick Taylor
<b>YEAR IN REFLECTION</b>	The Rector



**"AS WE CONTINUE TO LIVE OUR STORY OF CHRISTIAN COMMUNITY OUT INTO THE WORLD, I AM STRUCK BY TWO THINGS: OUR PARISH'S ENGAGEMENT AND ITS RESILIENCE."**

**DEAR PARISH FAMILY,**

During the past year you might have found yourself lost in a beautiful translation of the Scriptures as you read the bible with fellow Christians or listening deeply to another's story of faith or pondering how what you have learned about church history prompts you to act in this moment in time—in all of this we draw from our 2019-2020 annual theme, God's Story, Our Story.

As we continue to live our story of Christian community out into the world, I am struck by two things: our parish's engagement and its resilience. We have become adept at change, at welcoming and bidding farewell to those who have served among us for a season, like The Rev. Joyce Corbin Cunningham; for many years, like Priest Associate, The Rev. William Morley; and those who have come newly to serve among us, like The Rev. Mary Cat Young. We continue to share in the changes and chances of life in which we shared as a community—deaths and births, marriages and divorces, new academic years and graduations.

By all metrics of engagement, there is energy in our parish. We launched the You Are the Light Capital Campaign while concurrently having our most successful annual campaign ever in 2019. Over 50 new households made commitments to support the mission and ministry of the parish in the coming year. We have wise, long-time parishioners mentoring undergraduates through our campus ministry. We have welcomed new choristers of all ages who help us in worship to make transcendent music that glorifies God. We have a renewed focus on care for God's creation that has made its way into partnerships with the county and onto our kitchen counter compost bins.

We continue as a parish in our ministry of forming new church leaders, having welcomed over the past year interns through the Johnson Service Corps, and the diocesan diaconal and priestly discernment programs. We were selected by the Diocese of North Carolina to help train a new cleric through the Reimagined Curacy program, funded by the Lilly Endowment. Over the next three years, we will welcome and help to train three different new priests in our parish!

All of this and more affirms to me the presence of God's spirit in this place. It is a tremendous privilege to serve alongside you in this dynamic community.

Faithfully,



Elizabeth Marie Melchionna, Rector



# ANNUAL MEETING

## DRAFT MINUTES OF THE

### SUNDAY, FEBRUARY 10, 2019

#### **Call to Order**

The Annual Meeting of the Chapel of the Cross convened at 9:00 a.m. in the church. Rector Elizabeth Marie Melchionna presided and asked that the congregation join her in singing the first verse of Hymn 525, "The Church's One Foundation," to begin the meeting.

Attached is a copy of the 2019 Annual Report. This includes a letter from the Rector, minutes from the 2018 Annual Meeting, and reports from the Sr. Warden and the six commissions of the parish.

#### **Appointment of Parliamentarian**

Ms. Melchionna appointed Parish Chancellor Eugene Dauchert to serve as parliamentarian for the meeting.

#### **Adoption of Minutes of 2018 Annual Meeting**

Ms. Melchionna called for adoption of the minutes of the 2018 Annual Meeting. (Note that, although the minutes themselves are the correct ones, the date of the Annual Meeting as printed in the heading for the minutes is incorrect. The 2018 Annual Meeting was held on Sunday, 28 January 2018.)

**It was moved and seconded, and passed unanimously, that the minutes of the 2018 Annual Meeting be adopted.**

#### **Vestry Election Results**

The Rector reported on the results of the preferential ballot, saying that three of the nine candidates had received a majority of the ballots cast and that according to the by-laws, those three candidates would be elected to the Vestry,

with a run-off ballot to elect the fourth member of the new Vestry class.

**It was moved and seconded, and passed unanimously, that Carol Marshall, Emily Moseley, and Alan Rimer, having received a majority of the ballots cast in the preferential balloting, be elected to the Vestry.**

Ballots were distributed, then collected for the outgoing Vestry class to tally. Once the results were ready, the congregation was informed that Lee Wollman was elected to the Vestry.

Ms. Melchionna thanked the members of the outgoing Vestry class - Ann Henley, Doug Kelly, Anna Lorenz, and David Ross - for their service by presenting each with a cyclamen plant.

#### **Treasurer**

Treasurer Carrie Fraipont provided an update on the budget. She began by referring the congregation to pp. 14-18 of the Annual Report, which contain the statement of assets, liabilities, and fund balances for the previous year, as well as an overview of the 2019 Operating Budget. She stated that the parish is in a stable financial position, although it continues to face the challenges of the debt and the parish's meager reserves.

Ms. Fraipont highlighted the fact that for the second year in a row, the parish ended the year 2018 with a surplus. She thanked parishioners for their financial support of the operating budget, as well as for special gifts that funded the purchase of a new boiler, enabled the parish to enjoy the benefits of choral scholars, and added to the endowment.



To a question about the Faith in Action piece of the budget, the Rector explained that a line by line explanation is available, but that this year we're trying to educate about the bigger financial picture with a balance sheet.

Ms. Fraipoint introduced Sabrina Olsen, Chair of the Finance Committee, and said that she and Ms. Olsen would be available to answer questions after the meeting.

### **Sr. Warden**

Sr. Warden Dick Taylor then addressed the meeting. He highlighted the past year as a season of change with farewells to long-term clergy and staff and welcoming of new clergy and staff. Joe Causby joined the parish as Director of Music and Organist last summer. Since then the choir has grown, and an organ scholar and several choral scholars have been added. Noah Van Niel was welcomed as Associate Rector in November, Faith Turchi was hired as Chief Administrator and Stewardship Manager, and recently Joyce Cunningham began serving the parish as Interim Associate Rector. These new additions to the clergy and staff join an excellent core staff, and we enter 2019 with a sense of vitality. Under the leadership of the Rector, there has been growth in attendance and financial stability has been achieved.

### **Rector**

Ms. Melchionna observed that the work happening in this place is the work of parishioners, with their tireless hours of volunteer and committee work, their prayers, and their willingness to step forward into various roles, for which she expressed gratitude.

The Rector assured the parish that ministry to university students continues to thrive, thanks to lay volunteers and to the willingness of Mr. Van Niel to step in as interim campus minister while a search for an individual to fill that position is underway. She asked Mr. Van Niel to comment on the Lilly Grant for vocational discernment, which has been led in the past by Pam Jenkins and Paige Hanks and is now in the able hands of Meg Fluornoy. The grant of \$100,000 augments the regular work of ECM. In addition to the speaker series supported by the grant, other work supported directly by the grant includes a mentoring program, a Johnson Service Corps intern, a Namaste wellness program, a trip to St.

Mary's Retreat Center at Sewanee, and in fall 2019 a Vocare conference on vocation.

Ms. Melchionna asked parishioners to take another step forward in faith as we continue the work of the mission of the parish.

### **Adjournment**

**It was moved, seconded, and passed unanimously, that the Annual Meeting adjourn.**

Respectfully submitted,

Nancy F. Kelly  
Clerk of the Vestry

# REPORT FROM THE SENIOR WARDEN

Last year I wrote in this letter that the previous several years had been a season of change—and that so much change had been unsettling. At the same time, we looked forward with hope to a season of vitality, excitement, celebration, and stability in a new era at The Chapel of the Cross.

As we begin 2020 and a new decade, that hope has been realized. We are entering an era of stability and growth. There is indeed a palpable sense of excitement here. For the first time in several years, we now have a full staff complement with the addition of Mary Cat Young as Associate Rector for University Ministry. She joins Noah Van Niel, Associate Rector; Scott Balderson, Deacon; Joe Causby, Director of Music and Organist; Joey Fala, Organ Scholar; Boykin Bell, Director of Christian Formation; Mike Peterson, Family and Youth Minister; Faith Turchi, Parish Administrator and Stewardship Manager; Nick Jaeger, Communication Manager; and Ellen Cole, Parish Life and Worship Coordinator. This is a truly talented staff, who work well together and help The Chapel of the Cross continue to be the wonderful, welcoming place we enjoy.

Of course, much of this wonderful staff was recruited and attracted here by our Rector, Elizabeth Marie Melchionna. In her three and one-half years as Rector, she has invigorated the parish, enriched our worship and education, and we are experiencing growth even as we hear that the Episcopal Church in general, and our Province and Diocese in particular, are losing members. When Elizabeth Marie arrived our average Sunday attendance (ASA), was 424. For the year 2019, the ASA was 528—a 25% growth in attendance!

We are also growing in stewardship. In 2019 we launched the You Are the Light Capital Campaign, and have raised \$2.1 million dollars in contributions and pledges, at the same time we completed an Annual Campaign raising \$1.6 million dollars—\$3.7 million in one year—a remarkable achievement. Much credit for these successes is due to Ford Worthy and Stephanie Perun, Co-Chairs of the Capital Campaign, and Emily Mosely and Patrick Long, Co-Chairs of the Annual Campaign, and to the many people who worked in these campaigns.

Yet, there remains much to do to reach our goal of \$4 million for the Capital Campaign to prepare for the purchase and installation of a replacement organ for the church. However, we are nearly to a point in the Capital Campaign where the pledges received and those to be paid will allow us to retire the debt on the parish house, a primary objective of this campaign. We are also excited that catalytic programming initiatives remains a goal of our campaign, which we plan to fund for an initial five-year period.

Your Vestry had a very active year in 2019. Many thanks to each of our outgoing Vestry Members: Nancy McGuffin (who served three years as Junior Warden), Sabrina Olsen (who served as Chair of the Finance Committee), Charlie McClaskey (Global Mission, Christian Formation, Lilly Grant), Stephanie Perun (Finance Committee, Capital Campaign). We will miss each of them on the Vestry and know that each will continue to contribute to the vital work of the parish.

Gratefully,



Richard M. Taylor, Jr.





# ENGAGEMENT AND VITALITY

...BY ALL METRICS THE CHAPEL OF THE CROSS IS SHOWING SIGNS OF GREAT GROWTH

## WORSHIP COMMISSION

The Chapel of the Cross mission statement affirms our "commitment to the Sacramental Worship of God, engaging the richness and beauty of the Anglican Liturgy." At The Chapel of the Cross, we are privileged and blessed to do so in beautiful and cherished worship spaces with the support of the *Book of Common Prayer*, Anglican spirituality, and liturgical music.

### WORSHIP

This year's worship has been both active and creative. Worship would not happen without those faithful volunteers whose ministry it is to serve as: greeters, ushers, altar guild, lectors, acolytes, intercessors, choristers, and priest associates. We formed what we call Liturgical Ministries United as a way to help improve conversation and coordination among our volunteers.

We offer Sunday Eucharist, weekday Evening Prayer and Eucharist, and seasonal Morning Prayer. This year we continued to offer observances of the Church's liturgy such as the Triduum and All Faithful Departed and kept the Feasts of our Lord.

We also experimented with new liturgies that have been incredibly well received including hosting four Celtic Eucharists (thanks to the Spiritual Life Guild) and Ash Wednesday and Good Friday liturgies that specifically welcome children and families. Seasonal Morning Prayer, led by The Daughters of the King has enriched Advent and Lenten worship. We added Holy Eucharist to our 5 p.m. Christmas Pageant with great success!

Our increased Sunday worship (as illustrated on the next page) is a sign of engagement and vitality!

During the past year we have continued to emphasize our Lay Eucharistic Visitation program, in which parishioners bring the Eucharist to those who cannot be with us in worship and we are able to serve over a dozen individuals at home. We also serve the worshipping communities at Carol Woods, Carolina Meadows, and Galloway Ridge with monthly services.

In the last year, we have offered trainings for our acolytes, lay readers, and ushers. We have revised our usher handbook and given basic AED training to our congregation. We are revitalizing

our program of welcome and incorporation through our greeters.

## MUSIC

Our Director of Music and Organist, Dr. Joseph Causby and Organ Scholar, Joey Fala continue learning from our traditions and imagining the future of music at The Chapel of the Cross

Some highlights include:

- Continuing a Choral Scholar program for local university students
- Continuing an Organ Scholar program, in collaboration with Duke University
- Continuing to develop our relationship with the Royal School of Church Music (RSCM) (Dr. Joe Causby is the President of RSCM in America)
- Reorganization of the choral library, led by parish volunteers
- Hosting intergenerational "Searching for Stars" event in partnership with the UNC Morehead Planetarium and United Church Chapel Hill, with 350 attending
- Choral Evensong, at Duke Chapel
- Sung liturgy for the Feast of All Saints
- Sung liturgy for the Feast of All Souls
- Service of Advent Lessons and Carols
- Service of Nine Lessons and Carols at Christmas
- Growth in all choirs, now totaling over 123 singers

Explored potential collaborations with the Royal Academy of Music (London); WCPE Radio; Duke University; University of North Carolina; Ely Cathedral; and Cambridge University

## FAITH IN ACTION COMMISSION

Faith in Action vividly demonstrates our commitment to live out our faith through service to our local, diocesan, national, and global communities. The Faith in Action Commission includes the ABC Sale, Creation Care Committee (CCC), Episcopal Campus Ministry (ECM), Global Mission Committee (GMC), Johnson Service Corps (JSC), Justice United (JU), The Lilly Grant for Vocational Discernment, Monday Evening Special Worship Service, Outreach Ministry Committee (OMC) and the Preschool at the Chapel of the Cross.

The Faith in Action Commission fulfilled year 2 of a three-year \$45,000 total gift to the IFC Food First Campaign.

The 57th annual ABC Sale raised a record \$37,915 and involved over 400 volunteers who served 2,303 hours preparing for the Sale. A new online auction held in advance of the Sale contributed to the increase in revenues.

The Creation Care Committee collaborated with Global Mission and Outreach Ministry in a book club reading of *Climate Church, Climate World: How People of Faith Must Work for Change* and hosted the book's author, the Reverend Jim Antal, who was a guest preacher, met with students, and lectured for adult formation. His visit was funded by the Lilly Endowment grant.

The reinvigorated Creation Care Committee received unanimous support from the Vestry in support of the goals of continuing to reduce our

<b>FIVE YEARS AT A GLANCE</b>	2015	2016	2017	2018	2019
Members baptized, confirmed, received or transferred and those received from inactive status	50	74	89	62	62
Average Sunday Attendance	451	424	460	489	528
Total Saturday and Sunday Evening Eucharist	215	212	227	245	267
Total Weekday Eucharist	158	112	79	94	107
Total Eucharistic Visits	147	138	148	148	147
Marriages conducted	13	6	8	8	10
Burials conducted	23	28	22	24	26
Baptisms 16 years and older	1	0	2	0	0
Baptisms under 16 years of age	31	16	11	20	23
Confirmations 16 years and older	10	2	18	4	8
Confirmations under 16 years of age	17	13	8	4	19



parish's carbon footprint and waste; encouraging and supporting our parishioners to live a sustainable lifestyle; supporting those impacted by environmental degradation; and supporting parishioners who choose to bear witness in the local, state and national community to the detrimental impact of climate change.

CCC made preparations for the launch of the Waste Not campaign with the goal of diverting as much waste as possible from the landfill to recycling and composting centers. In support of this effort, CCC also submitted a grant to the Diocese titled "Cultivating Creation Care within a Parish: Composting and Recycling."

CCC representatives joined the Orange-Chatham Interfaith Care for Creation Committee, a network of faith and other organizations engaged in collective Creation Care action.

CCC invited Susannah Tuttle, Executive Director of NC Interfaith Power and Light to speak about climate change from a faith perspective during Adult Formation and has launched the first in a series of creation care movie nights for our parishioners and members of the community.

The Global Mission Committee met with Reverend Daniel Robayo, Latino/Hispanic Missioner for the diocese to discern ways to connect with and minister to local Latino communities. GMC and OMC attended the New Camino program sponsored by the diocese that explored the changing face, interests and needs of the Latino communities while also welcoming, serving and involving them in our work and ministry.

GMC invited speakers for an adult formation series, *Faith in the Public Square: Making Sense of Contemporary Events in the Light of Faith*. Speakers included Dr. Cynthia Radding, on the crisis at the southern border, and Josephine Hicks, VP Episcopal Relief and Development, on ERD's work abroad and at home.

Cameron Vivanco, missionary in Ecuador and GMC mission partner, spoke to ECM and parishioners as the first speaker in the My Spiritual Awakening Speaker Series.

GMC applied for and received an NC Diocese grant to fund a micro market at Cristo Liberador Episcopal Church in an impoverished food desert in Quito, Ecuador. The market will provide basic food items at the lowest possible prices.

GMC provided funding to three global mission partners – La Esperanza de Jesus in Honduras, Kwasa Center in South Africa, and the Vivanco Family Ministry in Ecuador.

Sunday school students were invited to designate a GMC grant to Episcopal Relief and Development – students chose clean water, a healthy start for new mothers and newborns, chickens and mosquito nets. Additional GMC funding was provided to ERD for hurricane relief in the Bahamas.

Ten Johnson Service Corps members were recruited to live for a year in intentional community residences in Durham and Carrboro while working for non-profit partner agencies and exploring the concept of servant leadership. JSC is a separate 501(c)3 non-profit organization and an affiliate of the national Episcopal Service Corps. Its mission



is to develop young-adult servant leaders through participation in a year of social justice engagement, intentional community living, servant leadership training, and spiritual formation.

JSC hosted the national Episcopal Service Corps conference in Chapel Hill and Durham in the fall. During the conference, Bishop Rodman celebrated the Eucharist at a special service in the Chapel focusing on The Reverend Dr. Pauli Murray.

JSC Corps Members were invited to lunch with clergy spouses/partners at the Annual Convention of the NC Diocese.

Orange County Justice United (JU) is a broad-based community organization made up of congregations and community groups working for the last 10 years to improve life for the less powerful in our county. With JU acting as the catalyst, IFC staff and shelter residents, the Chamber of Commerce, the Town of Chapel Hill and numerous low income housing providers were brought together to create a Master Leasing pilot program to help five families, earning less than \$22,000 a year, move into an apartment with the ongoing support of the Community Home Trust. JU continues to work with members of the Orange County Board of Education to increase the diversity of its teachers and to ensure at least one bilingual speaker in each school in the district. The Chapel of the Cross is one of Justice United's founding congregations.

The Monday Evening Special Worship service, held on the third Monday of the month from 7-8:30 p.m., serves on average 12 individuals and their caregivers at each service. The Rev. Caleb Tabor serves as the volunteer priest and is accompanied by two guitar players and five volunteers each month.



The Outreach Ministry Committee continued an integrated approach to Faith in Action by emphasizing collaboration with Creation Care and Global Mission on initiatives and funding, aligning projects for broader inclusion of parish volunteers, and focusing both time and financial resources to make a greater impact.

OMC grants were made to: Chapel Hill-Carrboro Meals on Wheels, Club Nova, Faith Connections on Mental Illness, Freedom House, Habitat for Humanity and Justice United.

OMC coordinated monthly service opportunities to engage parishioners in faith in action. Service projects included the second annual MLK Day of Service, the fourth annual Rise Against Hunger meal packaging event, co-sponsored by GMC; Habitat for Humanity build days; Refugee Support Center school supply drive; St. Paul AME 5K, a fundraiser for St. Paul Village; Project 5000 – food collection for the IFC food pantry; IFC Crop Walk supporting hunger globally and locally; Club Nova's Thanksgiving meal and a Christmas Giving Tree benefitting UNC Horizons, KidScope and Gateway Village residents. Parishioners are also actively involved in ongoing faith in action activities such as Heavenly Groceries at the Jackson Center, IFC Meal Teams, IFC food transport, Meals on Wheels, and Woodcutters Ministry.

Enrollment at the Preschool was nearly full for the year. Scholarships totaling close to \$15,000 were allocated in 2018-19. Scholarship funds are raised through donations and fundraising events throughout the year. Preschool families participated in MLK Day of Service, Rise Against Hunger, the ABC Sale, Refugee School Supply Drive, Project 5000 and the Christmas Giving Tree.







## EPISCOPAL CAMPUS MINISTRY (ECM)

Our parish's campus ministry entered a new season of leadership and mission in 2019. Our ministry and outreach to the University has been a part of the identity of the Chapel of the Cross from its origin. As we enter in 2020 with a new Associate Rector in place we are being invited to expand our definition of campus ministry engagement. There are many entry points for students to connect with their faith through The Chapel of the Cross. Here are some of the ways we have been and will expand our outreach to the University community in 2020 and beyond.

In the spring semester of 2019, Noah Van Niel served as an interim Chaplain to our student ministry and with great care helped the students gain a steadiness in their own leadership of Tuesday night programs while a search for the next Associate Rector for University Ministry was underway. Spring semester highlights included:

- ECM Tuesday night student-led program and dinner, exploring various topics including ethics, science and religion, meditation, religion and art.
- Two Small Groups met weekly, reflecting on Faith and Sexuality and The Way of Love
- Fifteen students attended the Spring Break spiritual retreat to Sewanee
- Hosted a multi-faith bonfire and camp song singalong for Campus Ministry Association
- Students elected new leaders for 2019-2020, and celebrated graduating seniors

In August, The Rev. Mary Cat Young joined the staff as the new Associate Rector for University Ministry. Mary Cat brings great enthusiasm and investment in the ministry of raising up student leaders and helping the congregation serve as



companions to them during this season of life that is full of learning, transitions and growing into young adulthood. 2019 Fall Semester highlights included:

- Students Chaplain Leadership planning retreat
- Hosted Campus Ministry Association leaders' lunch and welcome week combined tabling (60 attended)
- Student Reflection and Retreat at N. Myrtle Beach (18 attended)
- University Sunday with 2 UNC senior preachers
- Hosted Interfaith Thanksgiving Potluck (85 attended)
- Participation My Spiritual Awakening, Lilly Endowment Grant offerings including: Finding Your Purpose Forum, My Spiritual Awakening Speaker Series, and Namaste events.
- \* *New Initiative:* Alumni outreach and engagement with Michael Hickman and Jean DeSaix

## MY SPIRITUAL AWAKENING

Our Lilly Endowment Grant, funded offerings seek to provide undergraduate students opportunities for reflection, resources and renewal in their vocational discernment. Meg Flourney filled the role of Chair of the Lilly Grant Committee during the staff transition. Significant advancements were made in each of the projects in the spring semester and Meg remained as a co-chair of the Lilly Committee through the fall semester.

Chaplain Mary Cat serves as co-chair to the (now titled) Lilly Leaders Group and worked with the project leaders to empower student leaders to serve as co-chairs for each of the projects. These students will step into their roles in 2020.

Work this year included:

- Finding Your Purpose Forum (30 attended) a daylong event with keynote speaker and workshops – Chair: Joan Pharr
- My Spiritual Awakening Speaker Series – Cameron Graham Vivanco (60 attended) Joe Causby (80 attended) Chairs: Jean Greer and Paul Ashdown
- Walking in Love Mentors – 19 students paired – Chair: Meg Flournoy
- Veteran Outreach – Building relationships and feeding students – Chair: Alice Dawson
- Namaste – Yoga (12 attended) for Wholeness and Healthy Eating (8 attended) – Chair: Jean DeSaix
- Transformative Travel – Spring Break (15 attended), Fall Retreat (18 attended) – Chair: Mary Cat Young
- Vocational Internship – Choral Scholar – Supervisor: Joe Causby
- \* *New Initiative:* Need was discerned for student athletes in 2019 and is underway for 2020 with the addition of Student Athlete Outreach Chaplain Assistant position.

#### CROSSTIES

This community of young adults, ages 20-30s, gathers monthly for socializing, service projects and spiritual reflection. Young Adult leaders organize themselves over a fellowship meal and coordinate conversations, guest speakers and projects to connect with peers for faith development and community enrichment.

### THE PASTORAL CARE, HOSPITALITY AND FELLOWSHIP COMMISSION

In our Baptismal covenant, we are asked, "Will you seek and serve Christ in all persons, loving

your neighbor as yourself?" Together we reply, "I will, with God's help."

The Pastoral Care, Hospitality and Fellowship Commission volunteers live into this covenant by nurturing our parish family, along with all of those who enter our doors.

Dinners on the Grounds, a festive Epiphany Potluck, Popsicle Sunday, an old-fashioned hymn sing, the Capital Campaign Kickoff, Parish Fair, Blessing of the Costumes and of the Animals, Searching for Stars, Foyer Dinner Groups, 11:15 receptions, Men's Breakfast, Wednesday Potlucks, and holiday receptions all provided both fun and fellowship throughout the year.

The Chapel of the Cross greeters welcome all who enter our doors each Sunday morning and the Administrative Guild members do so on weekdays in the parish house. Our Newcomer and Shepherd Committee hosted 3 newcomer receptions, which were attended by over 50 visitors and many of the 27 new parishioners who transferred to The Chapel of the Cross this year!

In 2019, the Pastoral Care Team continued to train new members and work together to discern ways in which to reach out to parishioners with needs, both long and short term. This team consists of the following parish groups:

- Good Samaritan Guild – Provides casseroles, handwritten notes, rides, and/or phone calls to parishioners who are experiencing short-term needs, concerns, or joys or who may just need to hear a friendly voice.
- Support Teams – Provide team based, longer term, organized support to parishioners who are living with physical, mental and spiritual





challenges. We had 3 active teams this year.

- Lay Eucharistic Visitors – Bring the Eucharist and a friendly face to those who are unable to come to Sunday Services.
- Naomi's Network – A group of parish widows who meet for fun, support and fellowship.
- Guild of the Christ Child - Welcomes new children (birth, adoption or foster) into the parish by delivering gifts and a meal.
- Funeral Guild - Lovingly hosts funeral receptions, greets visitors, and assists the family during the most trying of times.
- Altar Flower Delivery – This ministry rearranges the Altar Flowers into small bouquets each Monday morning, which are then delivered to parishioners as an expression of concern, congratulations or joy.

## THE CHRISTIAN FORMATION COMMISSION

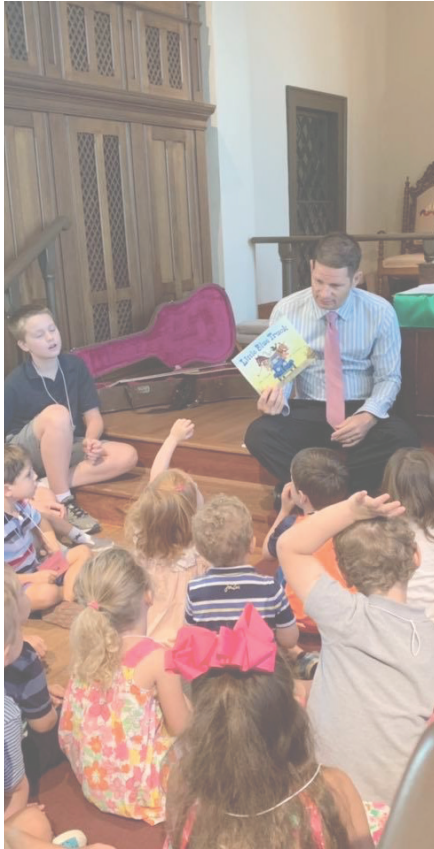
Sunday morning formation programs include church school (for ages two – high school), a Youth Inquirers class (for high school students interested in Confirmation, facilitated by Mike Peterson), an Adult Inquirers class (facilitated by the Rev. Mary Cat Young) and a rich variety of formation for adults (focusing this year on the theme "God's Story, Our Story.") We have 156 children registered in our preschool and elementary church school classes.

- Children's Chapel draws large numbers of young children (ages 2-7), youth saints (ages 8 and older) and families who want to worship together in a service that allows for movement and joyful noise. We are intentional in our inclusion of music and music education (major and minor keys, clapping on the two and four beats, learning hymns by heart) to

services in an effort prepare children for our choirs. On a recent Sunday (the MLK Holiday weekend), we had 75 worshippers.

- Our Wednesday Women's Bible Study meets weekly to discuss a recently published book alongside the upcoming Sunday Gospel. In the fall, the group read *Holy Envy* by Barbara Brown Taylor. In the spring, they are reading *The Universal Christ* by Richard Rohr. While the commitment is flexible and not everyone attends every week, we have 26 women participating in some way.
- Eighty people committed to read the entire Bible in a "year" (which is nine months), with bi-weekly small group meetings to offer encouragement and share questions and insights.
- Other small groups include Martha's Circle (facilitated by Gretchen Jordan), Wednesday evening classes on "The Human Condition" (Stephen Donato) and the Enneagram (Jan Krause), Sunday book studies and a Parents' Book and Bible study.
- In an effort to build Beloved Community, we are looking at our parish's past, present and future. This includes a hard look at race relations at The Chapel of the Cross, in the Diocese of NC and in the larger Church. In September, two book groups read and discussed *Waking Up White* by Debby Irving. In November, we screened the short documentary, *An Unlikely Friendship* (about a KKK member and African-American organizer who worked together to improve the Durham Public Schools). A group of twenty visited Historic Stagville Plantation (owned by an Anglican) to learn about the enslaved people who once lived there. On Martin Luther King Day, Virginia Carson offered a "walk and talk" through the historic





Northside neighborhood of Chapel Hill. We acknowledge this work will take many years but are enriched by the engagement of this effort.

- Christian Formation collaborated with our Music program, parish Hospitality, the United Church of Chapel Hill and the Morehead Planetarium to present Searching for Stars—a marvelous night of fellowship, song and stars on the Feast of St. Nicholas.
- Our four Christmas pageants – the No-Practice Children's pageant, the Special Service Pageant and two Christmas Eve pageants – were given minor updates to more fully engage participants and congregations. With the help of Ellen Cole and Nick Jaeger, we set up an Overflow/Rumpus room in the parish hall on Christmas Eve, with a live video feed during the pageants. Holy Eucharist was included in the 5 p.m. pageant.
- During our 2020 Vacation Church Camp (June 22-26), children will learn about God's Story - and their own stories – as they are encountered across multiple natural terrains. Children (and volunteers!) will hear Bible stories "From the Mountains to the Sea" as they imagine visiting parks and paths along the North Carolina "Mountains to the Sea" trail. At our 2019 VCC, we welcomed 74 campers and 36 adult and teen volunteers. We expect a robust turn-out this year as well.
- We continue to tell our parish story and engage people in our ministry on social media, especially Facebook and Instagram
- Spiritual Life Guild: Put forth great efforts to host our Lenten and Advent Quiet Days with Br. Geoffrey Tristram from SSJE leading the advent retreat. The guild has also been the engine behind the new and popular Celtic Eucharist offered quarterly.
- Our youth engaged in mission work locally and nationally throughout 2019. In addition to service activities that take place as part of EYC throughout the year, over 35 young people also participated in Middle School and Senior High Mission Trips to Asheville, NC and Johnson City, TN, respectively.
- Our 20-person Youth Inquirers class also participated in a weekend of service in Raleigh and Durham. Our 2020 Mission Trips will be take place in Asheville, NC and Washington, D.C. Additionally, we've had around 35 youth participate in the MLK Day of Service in 2019 and 2020, and youth have been instrumental in set-up and breakdown for parish-wide Rise Against Hunger events.
- 2019 saw the reintroduction of the Youth Ski Trip. With 54 people attending, 2020's trip was the largest on record.
- We are continuing to increase our Youth presence beyond the walls of The Chapel of the Cross, particularly through participation in national youth conferences at Kanuga Conference Center and future joint ecumenical events with other Franklin St. area churches.
- The Episcopal Youth Community (EYC) is growing, vibrant,



engaging, and formative, as 35-55 youth gather each Sunday evening for fellowship, discussions, music, activities, games, dinner, and meaningful, authentic community.

- In addition to regular Sunday School and EYC meetings, our youth have enjoyed periodic service opportunities, outings, meals, and other creative forms of engagement with their parish and their community.
- Participation in Youth Programming has doubled in three years.
- Our acolyte ministry has expanded to include 5th graders.
- We confirmed 20 youths and 2 adults and received 2 adults in 2019. We have eleven youth and an increasing number of adults in this year's Inquirer's (Confirmation preparation) classes.

## **THE ADMINISTRATION COMMISSION**

The administrative commission has many areas of oversight including financial, human resources, development, scheduling, strategic planning, building and grounds, information technology, communication, website, parishioner portal and member database. Our job is to smooth the way for worship, Christian formation, pastoral care, fellowship, and faith in action commissions to fulfill their mission and ministry goals and for the vestry to meet its mission and ministry priorities. Highlights for 2019 include:

- Supported the 2020 Annual Campaign committee and volunteers raising the most we have raised during an annual campaign in the history of our parish (over \$1.6 million)
- Worked with the finance committee to present a balanced budget to the vestry for 2020 based upon pledge revenue
- Managed pension and benefits for lay staff and clergy arrivals and departures
- Supporting administratively the You Are the Light Capital Campaign; tracking all current pledges, payments and committee assignments facilitating contact information and follow up
- Managed all online content updates for both The Chapel of the Cross and You Are the Light websites
- Coordinated and completed all parish and capital campaign mailings
- Over 200 bulletins produced for Sunday worship
- Implemented process improvements in the areas of credit card reconciliations, weddings, and funerals
- Acting as liaison with accounting firm, Trinity Concepts NC
- Reviewed current property insurance policy and implemented increase in umbrella policy
- Selected a new cleaning company in Q1 with improved service and communication
- Improved the current Siemens HVAC contract, systems communication and remote capabilities
- Coordinated change to new information technology company yielding cost savings with improved service level
- Administratively supported monthly vestry meetings as well as other parish and staff meetings
- Continuing to review current maintenance contracts to understand and improve service level and financial commitment
- Volunteer parishioners led a reorganization of the parish library
- Worked with Student Residents to include welcome desk shifts as a part of their responsibilities
- Continued to expand building use income opportunities
- Worked with Personnel committee to implement changes in the facilities management role; hired a facilities management company Q3 and continuing to track all maintenance activities in work order system (Facility Dude)
- Working with Building and Grounds committee and Alan Rimer to implement planned 2020 capital improvements to our facilities and working with outside consultant to complete our Capital Needs Assessment

## **FINANCE COMMISSION**

The Chapel of the Cross begins 2020 in a much improved financial position. Generous pledges and contributions from parishioners have allowed us to make progress toward our financial goals and have helped to build a strong foundation for the future. Notable achievements include the following:

- We completed a successful annual campaign for 2020. We have received 525 pledges, totaling over \$1.6 million. Based on these pledges, the Vestry has adopted a balanced budget for 2020, with sufficient funding to meet our parish priorities.
- Contributions to the You Are the Light campaign have allowed us to reduce our long-term debt by \$920,000. The building loan now has a \$1.3 million balance. We plan to refinance this debt in 2020 with flexible repayment terms to permit retirement as pledges to the campaign come in.
- We finished 2019 with a small surplus in our operating account. This is the third year in a row in which we have not ended the year with a deficit in the operating fund.
- The value of our restricted funds increased by approximately \$400,000 in 2019, primarily due to market returns and contributions to the capital campaign.

Included in this report is a Statement of Assets, Liabilities and Fund Balances as of December 31, 2019 and 2018, which provides an overall view of where the parish stands financially. We have also included a detailed statement of General Fund Revenues and Expenses, showing preliminary results in our operating fund for 2019 as well as Vestry approved budgets for 2019 and 2020.

If you have any questions about these materials or the parish's finances, please address them to Carrie Fraipont at [treasurer@thechapelofthecross.org](mailto:treasurer@thechapelofthecross.org).



**CHAPEL OF THE CROSS**  
**STATEMENTS OF ASSETS, LIABILITIES AND FUND BALANCES,**  
**MODIFIED CASH BASIS**  
**December 31, 2019 and 2018**

	Preliminary 2019	2018
<b>ASSETS</b>		
Cash and cash equivalents	\$ 959,311	\$ 902,332
Accounts receivable	7,019	17,119
Prepaid expenses	28,682	22,686
Investments	2,112,380	1,734,081
Beneficial interest in assets held by others	218,902	215,721
	<hr/>	<hr/>
<b>TOTAL ASSETS</b>	<b>\$ 3,326,294</b>	<b>\$ 2,891,939</b>
	<hr/>	<hr/>
	Preliminary 2019	2018
<b>LIABILITIES AND FUND BALANCES</b>		
Liabilities		
Prepaid pledges	\$ 147,151	\$ 165,276
Accounts payable	19,418	46,315
Accrued expenses	45,444	39,763
Long-term debt	1,300,000	2,220,000
	<hr/>	<hr/>
Total Liabilities	<b>\$ 1,512,013</b>	<b>\$ 2,471,354</b>
	<hr/>	<hr/>
Fund Balances		
Unrestricted general fund	180,348	\$ 130,722
Restricted funds	1,633,933	289,863
	<hr/>	<hr/>
Total Fund Balances	<b>\$ 1,814,281</b>	<b>\$ 420,585</b>
	<hr/>	<hr/>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 3,326,294</b>	<b>\$ 2,891,939</b>
	<hr/>	<hr/>



<b>CHAPEL OF THE CROSS</b>			
<b>GENERAL FUND REVENUES AND EXPENSES</b>			
2019 Budget and Actual with 2020 Budget			
		Preliminary	
	2019 Budget	2019 Actual	2020 Budget
<b>Revenues</b>			
Prior Year Pledges	\$10,000	\$14,064	\$10,000
Current Year Pledges	1,550,000	1,512,111	1,565,000
Plate Offering	30,000	40,760	40,000
Unpledged Contributions	90,000	83,066	90,000
Camp Min Diocesan Grant	65,526	71,715	71,715
B&G Endowment Income	3,406	3,318	3,401
E&UO Endowment Income	5,689	5,542	5,681
CO Endowment Income	24,579	23,943	24,544
W&PS Endowment Income	19,423	16,400	9,457
External Endowments	8,009	12,074	8,075
Investment Income	2,000	2,873	2,000
Xfer from French Schol. Fund	-	-	1,750
Xfer from House Schol. Fund	-	-	1,750
Xfer from Lantz Fund	7,750	4,513	10,000
Xfer from AG Flower Fund	-	-	10,000
Xfer from Social Ministry Fund	5,328	5,328	5,836
Xfer from Staff Enrichment Fund	10,250	10,250	2,500
Xfer from James Fund	3,210	3,210	3,000
ABC Sale Grants	25,000	37,860	25,000
Building Use Income	17,800	18,923	18,000
Parking Revenue	3,600	4,075	6,000
Parish Fundraisers	5,000	320	-
<b>Total Revenues</b>	<b>\$1,886,570</b>	<b>\$1,870,344</b>	<b>\$1,913,709</b>
<b>Expenses</b>			
<b>Outreach and Social Justice</b>			
Diocesan Share	\$186,749	\$186,749	\$185,746
Faith in Action	51,510	63,904	53,010
Johnson Service Corps	5,000	5,000	5,000
Campus Ministry	10,000	8,060	10,000
Diocesan Conv. Delegates	2,500	1,816	2,500
<b>Total Outreach and Social Justice</b>	<b>255,759</b>	<b>265,529</b>	<b>256,256</b>
<b>Christian Formation</b>			
Christian Formation	14,500	15,423	14,500
Nursery & Child Care Expenses	200	196	300

	2019 Budget	Preliminary 2019 Actual	2020 Budget
Books & Pamphlets	800	935	800
Youth Ministry	8,500	8,771	9,000
Speakers, Preachers, & Scholars	3,000	2,857	3,000
Spiritual Life Committee	700	833	1,500
<b>Total Christian Formation</b>	27,700	29,016	29,100
<b>Worship and Music</b>			
Supply Clergy	3,000	100	2,000
Liturgical Expenses	20,000	17,365	15,000
Flower Expense	-	-	10,000
Music Program	14,900	14,805	17,000
Supply Organists	1,000	612	1,000
Musical Instruments	5,000	2,671	7,000
<b>Total Worship and Music</b>	43,900	35,553	52,000
<b>Past. Care Hosp. Fellowship</b>			
Hospitality	13,000	12,363	13,000
Crossties	1,000	461	500
Pastoral Ministries Support	200	-	200
Other Parish Program Exp	500	-	500
<b>Total Past. Care Hosp. Fellowship</b>	14,700	12,824	14,200
<b>Administration</b>			
Communications	6,000	5,405	5,000
Postage	3,500	2,770	4,032
Postage Equipment	1,900	2,285	2,064
Telephone	11,000	12,507	12,680
Telephone Equipment	1,600	1,980	1,900
Office Supplies	2,500	8,470	5,100
Printing	2,000	(1,464)	2,000
Printing Equipment	17,000	19,177	19,200
Computer Equipment	2,500	747	2,500
Computer Maintenance	19,500	22,030	15,000
Parking	6,000	6,006	6,000
Events & Conferences	250	-	1,250
Staff & Volunteer Training	4,000	2,697	3,000
Sabbatical Fund	4,500	4,500	4,500
Professional Development Allowance	5,750	6,269	5,500
Cell Phone Reimbursement	2,640	2,430	2,940
<b>Total Administration</b>	90,640	95,810	92,666
<b>Finance Stewardship Bus. Costs</b>			
Stewardship & Development	5,000	4,101	5,000
ACS OnDemand/Access ACS	10,000	9,343	10,000
Accounting Services	45,000	45,707	45,000

	2019 Budget	Preliminary 2019 Actual	2020 Budget
Audit	12,600	11,900	15,000
Accounting Supplies	500	582	500
Service Charges	14,000	12,051	14,000
Worker's Comp Ins	5,000	2,515	4,590
Retired Housekeeper	8,868	7,832	9,090
Search & Moving Expenses	15,000	7,631	3,000
Property & Liability Ins	32,000	28,712	34,235
Debt Service Support	30,000	30,000	35,000
Xfer to Capital Fund	10,000	10,000	11,754
<b>Total Finance Stewardship Bus. Costs</b>	187,968	170,372	187,169
<b>Staff</b>			
Salaries & Wages	714,059	684,982	692,100
Temporary Help	-	-	-
Pensions	92,787	82,005	91,709
Health Insurance	171,520	150,632	161,983
Life Insurance	2,350	1,841	1,676
Disability Insurance	6,500	4,450	4,600
SECA Supplement	22,453	22,681	23,115
FICA - Lay	32,173	30,685	29,830
Organ Scholar	10,000	8,470	15,000
Rector's Expenses	3,620	3,116	3,620
Assoc Rector's Expenses	3,105	2,281	3,105
Assoc (Campus) Expenses	3,105	1,034	3,105
Dr. of Christian Formation Expenses	1,045	707	1,675
Deacon's Expenses	500	330	500
Organist's Expenses	1,500	1,472	1,500
Parish Admin Expenses	1,000	188	500
Curacies Expenses	-	-	900
Other Staff Expenses	-	58	-
<b>Total Staff</b>	1,065,717	994,930	1,034,918
<b>Physical Plant</b>			
Utilities	81,186	86,242	83,400
Buildings & Grounds	55,000	62,301	52,500
HVAC	25,000	30,738	27,000
Furniture & Equipment	1,000	760	1,500
Cleaning Vendor	35,000	36,563	40,000
Facilities Mgmt Vendor	-	4,673	40,000
Janitorial Supplies	3,000	2,765	3,000
<b>Total Physical Plant</b>	200,186	224,042	247,400
<b>Total Expenses</b>	\$1,886,570	\$1,828,077	\$1,913,709
<b>Net Change in Fund Balance (Reserves)</b>	\$-	\$42,267	\$-



# **THE EPISCOPAL DIOCESE OF NORTH CAROLINA**

The Rt. Rev. Samuel Rodman    Bishop Diocesan  
The Rt. Rev. Anne Hodges Copple    Bishop Suffragan

## **THE CLERGY**

The Rev. Elizabeth Marie Melchionna    Rector  
The Rev. Noah Van Niel    Associate Rector  
The Rev. Mary Catherine Young    Associate Rector  
The Rev. Scott Balderson    Deacon  
The Rt. Rev. Peter James Lee    Bishop in Residence  
The Rev. Jim Tucker    Priest Associate

## **THE STAFF**

Dr. Joseph Causby    Director of Music and Organist  
Boykin Dunlap Bell    Christian Formation Director  
Mike Peterson    Family and Youth Minister  
Faith Turchi    Chief Administrator and Stewardship Manager  
Nick Jaeger    Communications Manager  
Ellen Cole    Parish Life and Worship Coordinator

## **VESTRY**

Sabrina Olsen, Charlie McClaskey, Nancy McGuffin (Junior Warden), Stephanie Perun - 2020  
Leigh Ann Dasher, Molly Dempsey, Dick Taylor (Senior Warden), Allison Worthy - 2021  
Carol Marshall, Emily Moseley, Alan Rimer, Lee Wollman - 2022  
Nancy Kelly (Clerk) and Carrie Fraipont (Treasurer)



