

**THE NEXT MEETING OF THE VESTRY
OF THE CHAPEL OF THE CROSS
WILL BE ON THURSDAY, DECEMBER 16, 2021
in the Overlook Room
with the business session to begin at 6:00 p.m.**

**Draft Minutes of the Vestry of the Chapel of the Cross
18 November 2021**

The Vestry of the Chapel of the Cross met in the Overlook Room on Thursday, November 18, 2021. Present were Emily Moseley (Sr. Warden), Roman Perun (Jr. Warden), Carol Marshall, Alan Rimer, Lee Wollman, Annie Craver, Amy Daubert, Terry Eason, Meg Flournoy (via Zoom), Jess Aylor, and Harriet Pegram. Also present were Elizabeth Marie Melchionna (Rector), Noah Van Niel (Associate Rector), Mary Cat Young (Associate Rector for University Ministry), Philip Zoutendam (Curate), Diane McOmie (Parish Administrator and Stewardship Manager), and Nancy Kelly (Clerk).

The Rector presided and the meeting was called to order at 6:00 p.m.

Devotion/Prayer

Ms. Flournoy led the devotion for the evening with a prayer.

Consent Agenda

The following items were placed on the Consent Agenda (attached):

-Approval of Minutes from the October Meeting of the Vestry

- Acceptance of Rector's Report (attached)
- Acceptance of Associate Rector's Report (attached)
- Acceptance of Associate Rector for University Ministry's Report (attached)
- Acceptance of Curate's Report (attached)
- Acceptance of Lilly Grant Report (attached)
- Acceptance of Stewardship Committee Report (attached)
- Acceptance of Personnel Committee Report (attached)
- Acceptance of Buildings and Grounds Committee Report (attached)
- Acceptance of Christian Formation Report (attached)
- Acceptance of Music Ministry Report (attached)
- Acceptance of Family and Youth Ministry Report (attached)
- Acceptance of Communications Report (attached)
- Acceptance of Johnson Service Corps Report (attached)
- Acceptance of Preschool Report (attached)

It was moved by Ms. Daubert, seconded by Mrs. Marshall, and passed unanimously, that the Vestry approve the Consent Agenda.

Rector's Report

The Rector's report is attached.

Ms. Melchionna began by welcoming Ms. McOmie, saying that she is off to a marvelous start. She added that Ellen Cole will soon be returning from her medical leave.

Reflecting on new faces seen at church recently and old faces not seen as the parish has returned to in-person worship, the Rector suggested that many have cultivated other habits during the COVID pandemic and that the Vestry needs to make purposeful invitations to parishioners to return to worship. A suggestion was made that perhaps this is the time to make pastoral contacts again with all parishioners.

Christmas services will be held on the following schedule:

Thursday, December 23

3:00 p.m. - Christmas Pageant in the UNC Forest Theater

Friday, December 24

5:00 p.m. - Eucharist

7:00 p.m. - Lessons and Carols

9:00 p.m. - Eucharist

Saturday, December 25

10:00 a.m.

Sunday, December 26

10:00 a.m.

Concern was expressed concerning the Faith in Action report, specifically the fact that it mentions, among others, "Orange County District Attorney election" as one of Justice United's three project areas identified for this year. The Vestry wants it to be clear that Justice United deals only with information about, and candidate forums for, the election. In no way does support of Justice United imply that Chapel of the Cross endorses individual candidates.

Diocesan Convention will take place on Zoom on Saturday, November 20. David Dodson will serve as alternate for Michael Hickman.

Finance Committee

The Treasurer's Report for October and the October financial reports are attached.

Ms. Aylor, reporting for Treasurer Sabrina Olsen in her absence, reported that the operating budget is in good shape. The special funds have not yet been transferred.

The *You Are the Light Fund* has a cash balance of \$148,000 and a pledge balance of \$384,000. The Church Organ Fund has a cash balance of \$131,000 and a pledge balance of \$225,000.

The question was raised of what happens to funds remaining in the *You Are the Light Fund*. \$200,000 has been committed to deferred maintenance and \$100,000 to catalytic programming partnerships in the community.

The investment committee is looking at cash on hand and has made a recommendation for Vestry approval.

It was moved by the Finance Committee, and passed unanimously, that the Vestry approve the recommendation of the Finance Committee to transfer funds, up to the current (\$596,000) balance, from the Church's brokerage cash accounts to our Investment Fund at the Episcopal Diocese of NC, by the end of the quarter ending December 30, 2021, subject to final review before transfer by the Senior Warden and the Rector.

Stewardship

Ms. Daubert updated the Vestry on the current pledge status for the Annual Campaign. To date there are 397 pledges, for a total of \$1,416,249. This compares to 2020 figures at this point in the campaign of 366 pledges for a total of \$1,342,899. There are 26 new pledges and 128 units who pledged in the past but who have yet to pledge. The average pledge has decreased. Vestry members are being asked to make an additional round of calls, beginning the week after Thanksgiving, encouraging those they call to make a pledge before the Vestry needs to make the difficult budget decisions based on total pledges.

Mr. Van Niel reported on the Advent auction December 5-12, with a goal to raise \$4000 for outreach to help to offset the loss of ABC Sale proceeds. The auction will include talents and treasures of parishioners: flower arranging, meal preparation, a weekend in Oriental, an original painting, barbecue, etc. The items will be highlighted on social media. Parishioners will also have the option of making a donation even if not bidding on an item. Any amount raised over \$4000 will go to the Social Ministry Fund.

At 7:20 p.m., the Vestry moved to Executive Session.

Respectfully submitted,

Nancy F. Kelly
Clerk of the Vestry

Attachments

- - - Consent Agenda
- - - Rector's Report
- - - Associate Rector's Report
- - - Associate Rector for University Ministry's Report
- - - Curate's Report
- - - Lilly Grant Report
- - - Stewardship Committee Report
- - - Personnel Committee Report
- - - Buildings and Grounds Committee Report

- - - Christian Formation Report
- - - Music Ministry Report
- - - Family and Youth Ministry Report
- - - Communications Report
- - - Johnson Service Corps Report
- - - Preschool Report
- - - Finance Committee Report
- - - October Treasurer's Report
- - - October Financials Report
- - - Faith in Action Report
- - - Curacy Departure Letter