

**THE NEXT MEETING OF THE VESTRY  
OF THE CHAPEL OF THE CROSS  
WILL BE ON THURSDAY, SEPTEMBER 15, 2022  
in the Overlook Room  
with the business session to begin at 6:00 p.m.**

**Draft Minutes of the Vestry of the Chapel of the Cross  
18 August 2022**

The Vestry of the Chapel of the Cross met in the Overlook Room of the parish on Thursday, August 18, 2022. Present were Jess Aylor, Woody Coley, Caren Parker, and Bennet Waters. Harriet Pegram (Jr. Warden), Ann Craver, Terry Eason, and Gail Perry were present via Zoom. Also present were Elizabeth Marie Melchionna (Rector), Keith Esposito (Curate), Mawethu Ncaca (Assistant to the Rector), Diane McOmie (Parish Administrator and Stewardship Coordinator), Sabrina Olsen (Treasurer), and Nancy Kelly (Clerk).

The Rector presided and the meeting was called to order at 6:00 p.m.

**Devotion/Prayer**

Ms. Parker led the devotion for the evening with prayers focused on the youth of the parish, who have recently completed a mission trip.

**Consent Agenda**

The following items were placed on the Consent Agenda (attached):

-Approval of Minutes from the July Meeting of the Vestry

- Acceptance of *Cross Roads* summary for July
- Acceptance of Rector's Report (attached)
- Acceptance of Curate's Report (attached)
- Acceptance of Youth Ministry Report (attached)
- Acceptance of Christian Formation Report (attached)
- Acceptance of Director of Music and Organist's Report (attached)
- Acceptance of Parish Life and Worship Report (attached)
- Acceptance of Stewardship Committee Report (attached)
- Acceptance of Personnel Committee Report (attached)
- Acceptance of Faith in Action Report (attached)
- Acceptance of Preschool Board Minutes Report (attached)

**It was moved by Ms. Aylor, seconded by Mr. Waters, and passed unanimously, that the Vestry approve the Consent Agenda.**

### **Rector's Report**

The Rector's report is attached.

Ms. Melchionna began by informing the Vestry that Jeff Crawford, the new Communications Manager, will begin on September 1. She thanked all who have pitched in in the meantime to keep things running smoothly.

### **Treasurer**

The Balance Sheets and the Treasurer's Report for July are attached. Also attached is the 2021 Draft Audit.

Ms. Olsen reported that there has been some recovery of pledge income in July, putting the parish in great shape. We had anticipated the need to use a lot of the special reserve to balance the budget, but at present it seems unlikely that we will have to use all of it.

Expenses from the July power surge have been reimbursed by Duke Energy.

The parish is in a strong cash position.

Investments have gone down. Some recovery has been made, but this will not be seen in the books until October.

The next organ payment is scheduled for November.

The Capital Fund has uncommitted funds in the amount of \$284,117.

Ms. Olsen then turned to the audit., which has been approved by the Finance Committee. The audit includes a qualified opinion, basically the same as in the previous year, and not of significant concern.

As a result of the parish's having signed a major contract in 2021, there is a footnote in the audit to describe our future payment commitments for the organ.

**It was moved by the Finance Committee, and passed unanimously, that the Vestry accept the 2021 draft Audit Report.**

### **Finance Committee**

Ms. Aylor informed the Vestry that the Finance Committee has recommended that the Vestry approve the expenditure of \$40,000 for expenses related to the organ project.

**It was moved by the Finance Committee, and passed unanimously, that the Vestry approve the expenditure of \$40,000 for architectural, engineering, and acoustician expenses related to the organ project.**

The Rector commented that the addition of Joe Rosemond as part-time Facilities Manager has been a good investment.

### **Casavant Organ Campaign Report**

The Casavant Organ Committee Report is attached.

In the absence of Mr. Coggins, Ms. McOmie reported that all members of the Vestry have committed to supporting the organ campaign.

To date, some \$2,500,000 has been raised in gifts and pledges. The organ challenge, with a goal of raising \$350,000 from about 100 prospects, is ongoing. About \$116,000 has been raised so far. It is hoped that the budget for the organ can be approved at the September meeting of the Vestry.

It was noted that this Vestry meeting set a record for being the shortest (only thirty minutes!) in at least the last thirty years.

Mr. Ncaca offered a prayer, and the meeting adjourned at 6:30 p.m.

Respectfully submitted,

Nancy F. Kelly  
Clerk of the Vestry

## Attachments

- - - Consent Agenda
- - - Rector's Report
- - - Curate's Report
- - - Youth Ministry Report
- - - Christian Formation Report
- - - Director of Music and Organist's Report
- - - Parish Life and Worship Report
- - - Stewardship Committee Report
- - - Personnel Committee Report
- - - Faith in Action Report
- - - Preschool Board Minutes: June and July
- - - Associate Rector for University Ministry's Report
- - - Assistant to the Rector's Report
- - - Casavant Organ Campaign Committee Reports
- - - Finance Committee Report
- - - Financial Reports for July
- - - Treasurer's Report for July
- - - SAS 114 Letter
- - - 2021 Audit